**Approved Minutes of Regular Meeting**

**Of City Council, Of the City of Perryville, Kentucky**

##### **Held May 4, 2023, at City Hall**

Call to Order by Mayor Miller at 7:00 pm, with the Pledge of allegiance to Flag and prayer.

Members present: Mayor Carlos Miller, Councilman Pruitt, Councilman Lankford, Councilwoman Caldwell, Councilman Simpson, and Councilman Bailey; Councilman Kernodle absent. Presence of a quorum.

**Routine Business:**

* **Minutes April 7, 2023, Regular Meeting** were presented. Motion to accept the minutes as presented was made by Councilman Simpson, Seconded by Councilwoman Caldwell, no discussion, all in favor and motion carries.
* **Financial Report as of April 30, 2023**, were presented. Motion made to accept the financial reports as presented by Councilman Simpson, and seconded by Councilman Pruitt, no discussion, all in favor and motion carries.
* **Pending Bills were presented.** Motion to pay all the city bills made by Councilwoman Caldwell and seconded by Councilman Pruitt, no discussion, all in favor and motion carries.

**Proclamation 2023-001 -Kentucky Main Street 2023 Preservation Month Proclamation** was read by Mayor Miller. May 2023 is Historic Preservation Month.

**Reports:**

* **Main Street** – written report, see attached. Main Street is asking for $5000.00 for the 2023/2024 budget year for staff support. She sent information to each council member. The council will decide at the next council meeting.
* **Beautification –** We spent $432 with the Boyle Co High School FFA for flowers to be placed in the Tarter Gate planters. We are looking at grants and donations for the beautification committee. Last year we had “adopt a planter” but that didn’t work out well and they didn’t match so we are asking people to donate $25 to “adopt” a pot and all the work will be done for them. We would like to paint hopscotch boards on sidewalks on Smith Street. We would also like to have a floral mural painted on the Fire House wall closest to Harbeson Park. We are beginning preparations for the Turtle Derby. Councilman Pruitt made a motion and was seconded by Councilman Bailey to allow the beautification committee to have a mural painted on the Harbeson Park facing wall of the fire station. No discussion, All in favor and motion carries.
* **Fire Department** – Chief Stevens stated we had 4 trainings, no calls, 14 burn permits and a stump with a possible snake den needs to be looked at. It is between the Community Church and the Maintenance Building. Permit was denied at this time. Councilman Lankford asked for a copy of hydrant flow testing report when it is done. Chief Stevens stated there were several hydrants that must be repaired, and Councilman Lankford asked for a list of all that need repairs.
* **Police Department and** **Alcohol Beverage Control Department**- written report, see attached. Chief Hatter stated they are working on several new policies with KLC for active shooter and Golden Alert. We are starting an evaluation process in the Police Department. There are several stop signs that need to be replaced as well as placing a speed limit sign on E Polk for 20MPH.

**Special Address:** Chelsey Nash addressed the council regarding placing a Library Box with free books in Perryville. The Little Free Library is a non-profit group that networks these boxes. There is one in Danville at Toliver Elementary. They request they be in non-high traffic areas and 3-5 feet from sidewalks and roads. Height and assembly are set up for elementary /middle school and handicap accessibility. The box will be weatherproof. Mrs. Nash wants to donate all supplies and have installed. There is a $40 fee to register box and be placed on map on the website. She is asking the council for placement of the box. Mrs. Nash volunteers to steward and maintain the box. Councilman Pruitt made a motion, seconded by Councilwoman Caldwell to table until next meeting for research. All in favor and Motion carries.

**Old Business:**

* **Fire House –** Councilman Pruitt made a motion to go into executive session for discussion of acquisition of property, Fire House, per KRS 61.810(1)(b), seconded by Councilman Simpson, all in favor and motion carries. Councilman Simpson made motion, seconded by Councilman Pruitt, to come out of executive session, all in favor and motion carries. Fire House will be discussed again next month.
* **Occupational License**

**Ordinance No. 2023-002**

**(First Reading – Non-Binding)**

**Ordinance Amending Chapter 35 of the Code of Ordinances**

**AN ORDINANCE AMENDING ORDINANCE 2009-004 §2 IN THE CITY OF PERRYVILLE, KENTUCKY**

**§110.02 OCCUPATIONAL LICENSE APPLICATION REQUIRED.**

Every person and business entity engaged in any business in the city shall be required to apply for and obtain an occupational business license from the city before the commencement of business or in the event of a change of business status. Occupational business licenses can be obtained for twenty-five dollars ($25.00). Individuals and businesses must annually renew their occupational business license by January 31st of each year. In lieu of purchasing an occupational business license, a business that is only engaging in business for a single event, not to exceed three consecutive days, being a Friday, Saturday, and Sunday, may obtain a vendor license. A vendor license can be obtained for fifteen dollars ($15.00). Licensees are required to notify the city of any changes in address, the cessation of business, or any other changes which render the information supplied to the city in the license application inaccurate. (Ord. 2009-004, passed 12-14-09) Penalty, see §110.99]

Read by Mayor Miller. Motion was made by Councilman Bailey, seconded by Councilman Pruitt for the first and non-binding reading of said ordinance. Mayor Miller asked for additional discussion, with none a roll call vote was taken.

ROLL CALL: Voting Yea: Pruitt, Caldwell, Simpson, and Bailey

 Voting Nay: Lankford

**The first reading of Ordinance 2023-002 was approved by a 4 to 1 vote.**

* **Annexation-** Mayor Miller went to Fiscal Court and presented the desire to Annex. They want a map of what we want to Annex. He sent the map of what had been discussed and was on the map used in the planning process. The mayor will report back when he knows more.
* **Cruiser Update –** Not sure when it will be put up for sale. Willie Baker has all the information.

**New Business**

* **Hazard mitigation Plan Resolution –** Brian Caldwell brought the Combined effort of Kentucky division of Engineering Management and BGADD resolution to Danville, Junction City, Perryville, and Fiscal Court. This explains what we are at risk for and what we need to do to respond. It is a broad but good plan and can be read in entirety in the City Clerk’s office. Motion made by Councilman Pruitt, seconded by Councilman Bailey to accept **Resolution 2023-004 Boyle County/City of Danville/City of Junction City/City of Perryville Hazard Mitigation Plan Measures and Goals & Objectives as the official Hazard Mitigation Plan Measures and Goals & Objectives of the City of Perryville pending FEMA approval,** all in favor and motion carries.
* **Harbeson Park Marker –** Mayor asked what the council wants it to say. Bring Suggestions to the next meeting and we will decide.
* **ABC Regulatory Fee –** This fee is set each year by the council based on need. Based on reports we are well within the 5% as we spend much more than that. Councilman Pruitt made a motion, seconded by Councilman Simpson to keep the ABC Regulatory Fee set at 5% for the 2023/2024 fiscal year- no change, all in favor and motion carries.
* **Rent on Apartment –** the lease will be renewed July 1 and we need to decide if there will be any change to the rent. All in agreement to leave the same.
* **Full time hours and Salaries for employees 2023/2024 -** Councilman Simpson made a motion to go into executive session for discussion of hours and salary per KRS 61.810(1)(f), seconded by Councilwoman Caldwell, all in favor and motion carries. Councilman Simpson made motion, seconded by Councilman Pruitt, to come out of executive session, all in favor and motion carries. Mayor Miller gave out a payroll calculation worksheet for the next budget year. Councilman Pruitt made a motion seconded by councilman Baily to increase Police Chief, Maintenance and City Clerk by 4% and part time police and Fire Chief by 15% with no changes to hours. All in favor and motion carries.

**Open Forum**

* Ingrid Walker stated we need to start the process of finding a new city clerk as she will be looking for a full-time position as was the full knowledge of the Mayor at time of hire.
* Councilman Baily stated that the sky lift needs to be moved as it blocks view to turn right onto 150 when the light is red. Tim asked the mayor if he could park it there. Parker will look at it to see if it could be moved closer to Mr. Misers but that could block people’s vision when pulling out. If that is not possible, we will see if it can be moved to the side of the building when not in use.

**Adjournment**

Motion to adjourn made by Councilman Simpson, seconded by Councilman Pruitt, all in favor, motion carries. We are adjourned at 8:57 pm.

Adopted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mayor Carlos Miller

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk, Ingrid Walker

*Minutes prepared by City Clerk, Ingrid Walker*